

BOARD OF RECREATION COMMISSIONERS

**BOROUGH OF RUMSON
RUMSON, NEW JERSEY**

Date: _____

FIELD PERMIT REQUEST

Please fill out the information below for your request to be considered:

ORGANIZATION
NAME: _____

PURPOSE: _____

DATE(S): _____

DAYS(S): _____

TIME(S): FROM: _____ TO: _____

FIELD(S)
REQUESTED: _____

FIELD WILL BE
USED BY (CHECK ONE): RUMSON RESIDENTS: _____ NON-RESIDENTS: _____

BOTH RESIDENTS & NON-RESIDENTS: _____

TWO (2) PERSONS IN CHARGE OF YOUR ORGANIZATION:

1.) NAME: _____

ADDRESS: _____

TELEPHONE NUMBER HOME: _____ HRS: _____

WORK: _____ HRS: _____

SIGNED: _____

E-MAIL ADDRESS _____

2.) NAME: _____

ADDRESS: _____

TELEPHONE NUMBER HOME: _____ HRS: _____

WORK: _____ HRS: _____

SIGNED: _____

E-MAIL ADDRESS _____

**PLEASE SUBMIT A COPY OF YOUR SCHEDULE WITH THIS PERMIT REQUEST.
RETURN TO RUMSON BOROUGH HALL, 80 EAST RIVER RD**

Rumson Recreation Field Permit Guidelines

- Anyone requesting a field must complete the Field Users Permit Request Form and attach a certificate of insurance. This must be submitted to the Rumson Recreation Director.
- No glass bottles on any field. Aluminum cans and plastic bottles are permitted; however, they must be recycled properly.
- All garbage should be cleaned off the field and inside the dugouts.
- During any tournament all trash must be placed in plastic bags (provided by the tournament) and left next to the garbage can for pick up by the borough.
- During tournaments the tournament director should appoint someone to monitor the bathrooms.
- No vehicles (ie. tractors) are permitted on any field to drag or prepare the field.
- Adhere to the designated time slot to allow for the next team scheduled to play.
- Damage or potential liability must be reported to the Recreation Director immediately.
- No dogs are permitted in the park.

Baseball/Softball specific guidelines

- When using a rake to prepare the field, do not rake the clay/dirt onto any grass area.
- Rakes are for raking out and smoothing footprints only, not for removing water or mud. Fields should not be played on if muddy or if there is standing water.
- No soft toss (throwing the ball in the air and hitting it into the backstop).
- Put all bases etc. back into the field box and lock the field box.