

Rumson Historic Preservation Commission
Minutes of the Meeting of December 18, 2014
Charles S. Callman Courthouse Conference Room

Call to Order

The meeting was called to order at 6:03 PM by Chairman Charles Shay.

Roll Call: Present: Councilwoman Laura Atwell, Planning Board Liaison/Vice Chairman Thomas Clark, Mr. James Fitzmaurice, Mr. Ross Millhiser, Mr. Steven Peterson, Chairman Charles Shay, and Mrs. Roberta Van Anda

The Chairman declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by the posting and mailing of a schedule of all regular meetings of the Historic Preservation Commission for 2014 to the *Asbury Park Press* and the *Two River Times*.

Approval of Minutes of November 20, 2014

The minutes of the November 20, 2014 meeting were approved as amended after a motion by Mr. Clark, which was seconded by Mr. Millhiser.

Old Business

Chairman's Report

In response to a discussion at the last meeting, Chairman Shay asked how many structures were removed from the Historic Properties List because they had been demolished or renovated to the extent that they could no longer be deemed historic. Vice Chairman Clark reported that, in 2014, 30 houses were demolished, and only two came from the list. (Neither was listed as significant.)

Sub-Committee Reports

Historic Property Catalogue

Chairman Shay commended Mr. Peterson and Mr. Fitzmaurice for completing the first draft of the Historic Property Catalogue. He underscored the enormity of the task.

Historic Preservation Commission Website

There was no report.

Communication with Council and Board

There was no report.

Minutes and Agenda to Website

The Secretary was advised to send the amended minutes of the November 20, 2014 meeting to Councilman Day for posting on the Borough website.

State Historic Preservation Commission

Mr. Millhiser reported that he did not attend the meeting of the historical organization in Freehold because items on the agenda did not pertain to Rumson.

New Business

The members of the Commission decided to change regular meeting dates to the second Thursday of each month in order to match up better with Zoning Board meetings. Vice Chairman Clark consulted the Borough Administrator and was told that the new date would work out well. A motion made by Mr. Clark and seconded by Councilwoman Atwell was passed unanimously.

Chairman Shay said that he was happy to report that the seven 2014 goals have been successfully completed.

- Create an HPC website
- Post agendas and minutes on website
- Report quarterly to the Rumson Borough Council
- Create the Historic Properties Catalogue
- Open communication with the Borough Council
- Align the mission statement and goals
- Keep current with County and State Historical organizations

Goals for 2015 were discussed. Chairman Shay said that he has been listening to members and compiled a list from items discussed at meetings. The Goals for 2015 were unanimously agreed to by the Commissioners.

- Enhance the HPC Website
 - *Create and add an Architectural Style Booklet
- Update the Website Content
 - *Review, edit, refine and expand current information
- Explore Homeowner/Borough Historic Preservation Incentives
- Communicate HPC Activity with Borough Residents

- Team with other Groups-State, County and Local Historic Groups and Local Realtors
- Chronicle/Record/Document any “at risk” Historic Properties

Chairman Shay said that a sub-committee will be formed for each goal and asked members to think about which they would like to take part in.

Next Meeting Date

The next meeting will be held on Thursday, January 8, 2015 **at 6:00 PM.**

Adjourn

The meeting was adjourned at 6:35 PM by a motion by Vice Chairman Clark seconded by Mr. Fitzmaurice.

Respectfully submitted,

Roberta H. Van Anda, Secretary