

Rumson Historic Preservation Commission
Minutes of the Meeting of July 17, 2014
Charles S. Callman Courthouse Conference Room

Call to Order

The meeting was called to order at 6:00 PM by Chairman Charles Shay.

Roll Call: Present: Planning Board Liaison Thomas Clark, Mr. James Fitzmaurice, Mr. Ross Millhiser, Mr. Steven Peterson, Chairman Charles Shay, Mrs. Roberta Van Anda and Intern Brian Malley

Absent: Councilwoman Laura Atwell

The Chairman declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by the posting and mailing of a schedule of all regular meetings of the Historic Preservation Commission for 2014 to the *Asbury Park Press* and the *Two River Times*.

Approval of Minutes of June 26, 2014

The minutes of the June 26, 2014 meeting were approved after a motion by Mr. Millhiser, which was seconded by Mr. Fitzmaurice.

Old Business

Chairman's Report

Chairman Shay stated that Councilman Day has offered to provide a projector for the Commission's report to the Borough Council scheduled for July 22nd after the regular meeting. Chairman Shay is hoping to provide the Council with an overview of the process used to create the historic properties list and definition of "historically significant." He also wants their approval of the process so that the Commission can move forward. Chairman Shay has asked Mr. Fitzmaurice to accompany him to the meeting.

Sub-Committee Reports

Historic Property Catalogue

Mr. Fitzmaurice reported on the process used to come to a definition of "historically significant". A definition was approved at the March 15, 2012 meeting. It was the Evaluation Criteria of the National Park Service National Register of Historic Places. Now that the Commission is in the midst of creating

a list of historically significant properties, it is important to revisit the definition of “historically significant” to be sure that it is in accordance with current thinking. Mr. Fitzmaurice read a draft of an amended definition, and it was discussed. It will be presented to the Council as a draft. Mr. Fitzmaurice also reported that the Committee has added between 20-25 homes to the historic properties list, and Councilman Day has added them to the database.

Chairman Shay suggested that we designate a night in the coming month to review what has been done on the database of historic homes.

Historic Preservation Commission Website

Mr. Peterson reported that the Borough Website has been updated with all work done so far.

Communication with Council and Board

Mr. Clark reported that he has met with Borough Administrator Tom Rogers and Planning & Zoning Board Secretary Fred Andre to set up a communication process between the Borough and the Historic Preservation Commission. Knowledge of what’s going on within the Borough will enable the Commission to act in an advisory capacity to the Borough’s Council & Boards and to historic property owners. Currently the Commission has liaisons from the Council (Atwell) and Planning Board (Clark), but does not have anyone from the Zoning Board. It was agreed at the meeting that Mr. Clark will be copied on Zoning Board agendas and will report to the Commission if homes from the historically significant list appear on the agendas. Mr. Clark also requested that the Historic Preservation Commission be notified when permits are being discussed for action on homes that are on the list of historically significant properties. Mr. Andre agreed to flag houses from the list when they come up for action and notify Mr. Clark.

Minutes and Agenda to Website

The Secretary was advised to send the minutes of the June 26, 2014 meeting to Councilman Day for posting on the Borough website.

State Historic Preservation Commission

There was no report because there have been no events that required the presence of our representative.

New Business

There was no new business to discuss.

Next Meeting Date

The next meeting will be held on Thursday **August 21, 2014 at 6:00 PM.**

Adjourn

The meeting was adjourned at 6:50 PM by a motion by Mr. Peterson seconded by Mr. Clark.

Respectfully submitted,

Roberta H. Van Anda, Secretary