

**Rumson Historic Preservation Commission**  
**Minutes of the Meeting of May 15, 2014**  
**Charles S. Callman Courthouse Conference Room**

**Call to Order**

The meeting was called to order at 6:00 PM by Chairman Charles Shay.

**Roll Call:** Present: Planning Board Liaison Thomas Clark, Mr. James Fitzmaurice, Mr. Ross Millhiser, Mr. Steven Peterson, Chairman Charles Shay, Mrs. Roberta Van Anda and Councilman Ben Day

Absent: Councilwoman Laura Atwell

The Chairman declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by the posting and mailing of a schedule of all regular meetings of the Historic Preservation Commission for 2014 to the *Asbury Park Press* and the *Two River Times*.

**Approval of Minutes of April 17, 2014**

The minutes of the April 17, 2014 meeting were approved after a motion by Mr. Clark which was seconded by Mr. Fitzmaurice.

**Old Business**

**Chairman's Report**

Chairman Shay stated that he is very pleased with the progress that the Commission is making. He praised the team effort that is being put forth by members of the Commission.

**Sub-Committee Reports**

**Historic Property Catalogue**

Councilman Day provided each member of the Commission with a CD organized by block and lot and containing photographs of Rumson properties taken during the recent tax reassessment. Mr. Fitzmaurice spoke about the photos and how helpful they will be to the Commission as the Historic Property list is refined. He said that we now have a fairly accurate list of historic properties, and the photographs will be a great resource for ongoing work. Mr. Fitzmaurice stated that he has compared older versions of the list to the new list. Through this process, he noticed that the First Presbyterian Church had

been left out of the lists and must be added. There followed a discussion on formatting and technology. Mr. Day reported on his progress on placing Commission information onto the Borough website. It was decided to have a special work session meeting on Monday, June 9 at 6:00 pm for the purpose of identifying the styles of the homes on the list and adding information to the spreadsheets.

### **Historic Preservation Commission Website**

It was decided to defer this discussion until the next meeting.

### **Communication with Council and Board**

Mr. Clark reported that his work on re-aligning the mission statement and objectives is complete. He has made some editorial changes and also made some changes based on input from the Borough Council. The revised Mission Statement and Objectives were approved by a motion made by Mr. Peterson and seconded by Mr. Fitzmaurice. (Revised Mission Statement and Objectives attached below minutes.)

### **Quarterly Report**

Chairman Shay reported that he attended the last Borough Council meeting and presented a Quarterly Report on the progress being made by the Commission. He was pleased that the Report was well received by the Council members, and he was able to gain more insight into what the Council hopes to see the Commission achieve. Councilman Day added that the Council was pleased by the Report.

### **Minutes and Agenda to Website**

The Secretary was advised to send the minutes of the April 17, 2014 meeting to Councilman Day for posting on the Borough website.

### **State Historic Preservation Commission**

Mr. Millhiser researched the County framework of Historic Boards in response from a request by Mayor Ekdahl to represent this Commission at the County level. It was determined that there is no historic organization made up of representatives from local communities.

### **New Business**

- A.** Report on Work Session-It was determined that Mr. Fitzmaurice's report during the Historic Property Catalogue Sub-Committee report covered the details on the Work Session.
- B.** Definition of Historic- Chairman Shay passed out copies of a letter on defining "historic" that Mr. Fitzmaurice created in 2008 and a fact

sheet from the National Register with evaluation criteria for determining historic significance. Members of the Commission were asked to review these documents and be prepared to discuss them at the next meeting.

### **Next Meeting Date**

The next meeting will be held on Thursday **June 19, 2014 at 6:00 PM.**

There will be a Work Session to add information to the Historic Property Catalogue on Monday, **June 9, 2014 at 6:00 PM** at the Courthouse meeting room. The meeting will be advertised as a work session. All members are asked to attend.

### **Adjourn**

The meeting was adjourned at 7:08 PM by a motion by Mr. Peterson seconded by Mr. Fitzmaurice.

Respectfully submitted,

Roberta H. Van Anda, Secretary

### **Mission Statement**

The Rumson Historic Preservation Commission was formed for the purpose of identifying and assisting in the preservation of the many important properties, homes, landmarks and sites in our Borough. In an effort to preserve the special character of our town, our goal is to be a valuable resource for the owners of historic homes and properties, to act in an advisory capacity for property owners going through the application for development process, to educate the public, to give advice to the Borough Council and the Planning and Zoning Boards and to recognize those in our community that embody the spirit of Historic Preservation.

### **Objectives**

1. To identify and catalog Rumson's historically significant properties.

2. To serve in an advisory capacity and be available to make recommendations to the Borough Council and the Planning and Zoning Boards.
3. To educate the public and serve as a resource about the history and significance of the Borough of Rumson and its properties, homes and public buildings.
4. To be a resource to Rumson property owners and encourage historic preservation.
5. To make recommendations for ordinance changes that would benefit historic preservation and encourage the appropriate treatment of historic properties.