

**Rumson Historic Preservation Commission
Minutes of the Meeting of May 19, 2016
Charles S. Callman Courthouse Conference Room**

1. Call to Order

The meeting was called to order by Chairman Charles Shay.

2. Roll Call: Present: Chairman Charles Shay, Vice Chairman Thomas Clark, Councilwoman Laura Atwell, Mr. Ross Millhiser, Mrs. Laura Gill Tooker, Mr. Steve Peterson, and Mr. Jim Fitzmaurice.

The Chairman declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by posting and mailing of a schedule of all regular meetings of the Historic Preservation Commission for 2016 to the Asbury Park Press, the Two Rivers Times and the Rumson Borough Website.

3. Approval of Minutes of April 21, 2016

Motion to approve the minutes of the March 31, 2016 meeting was made by Mr. Tom Clark and seconded by Councilwoman Laura Atwell. Chairman Shay to forward to Councilman Day for posting on Borough Website.

4. Web Site Development

HPC website updates scheduled for completion by end of November 2016 with Councilwoman Atwell, Mr. Fitzmaurice and Mr. Peterson heading the project.

- Updated photo of Commission members - complete
- Splash page - Updated message from Chairman – Q3 2016
- Link to pinpoint historic homes on town map – Q3 2016
- Add new button for “Gone but not Forgotten” properties – Q3 2016
- Award criteria to be added to HPC site - Mr. Clark and Mr. Fitzmaurice to develop criteria unanimous agreement on recipient of award of HPC, in September 2016 plaque
- Link articles of homes in the Rumson Borough Bulletin to homes on HPC historic list – Q3 2016
- New section to be added for Park history – Victory Park – Q3 2016
- History of cemetery located on Conover Lane and Rumson Road to be added to site – Q3 2016
- Updated Glossary page – Mr. Peterson and Mr. Fitzmaurice – Q3 2016
- Links to Monmouth County Historical Commission (MCHC) and Monmouth County Historical Association (MCHA) to be added to site – Q3 2016

5. Long Term Projects

Long term HPC projects discussed. Future projects to be finalized – Q4 2016/Q1 2017

6. Zoning Board Permit Form

Mr. Clark has proposed to the Borough to add questions to permit application in an effort to provide HPC with timely information on potential renovation or demolition of historic properties currently included in the inventory on HPC website. Borough will forward affected property applications to HPC. This will allow HPC to be a reference to property owners prior to the start of renovations and provide advance notification of any properties that may be razed. This will also allow HPC to updated the historic property inventory and to document/photograph the property prior to demolition

7. Monmouth County Historical Commission

Chairman Shay will reach out to MCHC to start a dialogue between groups to identify any synergies. MCHC deals with public property where Monmouth County Historical Association with private properties.

8. Next Meeting

The next meeting will be held on Thursday, June 16, 2016 at 6:00PM

9. Adjournment

The meeting was adjourned at 6:50 PM after a motion by Mr. Ross and seconded by Mr. Fitzmaurice.

Respectfully Submitted,

Laura Tooker, Secretary