

**Regular Meeting**  
**Recreation Commission**  
**Borough of Rumson**

November 18, 2015

**MEETING CALLED TO ORDER AT 7PM.**

Present: John Lembeck, Chairman; Kerry Chandler; Michael Cecil; Robert McGinty; Daniel Bavuso; Jonathan B. Kiley; James Dengler; Chris Hawke, Advisory.

Laura Atwell, Councilwoman, was present.

Ben Day, Councilman, was present.

Tom Roger, Municipal Clerk/Administrator, was present.

Kevin Delia, Recreation Director, was present.

**APPROVAL OF MINUTE FROM LAST MEETING**

The minutes from the October 21, 2015 Recreation Commission meeting were presented. Motion was approved by Kerry Chandler and seconded by Dan Bavuso. All in favor.

**PUBLIC COMMENTS**

No members of the community were present to comment.

**CHAIRMAN'S ANNOUNCEMENTS**

- John Lembeck announced the change of role for the previous recreation director, Sarah Orsay. She will now be Director of Communications for the Borough. John commended Sarah on her tenure as Recreation Director and applauded her in building the programs and implementing online registration.
- John Lembeck introduced Kevin Delia, the new Recreation Director. Kevin Delia thanked the Recreation Commission for choosing him as the new Recreation Director and looked forward to working with the Recreation Commission members.

**BOROUGH ADMINISTRATOR ANNOUNCEMENTS**

- **Policies and Procedures**

- Tom Rogers discussed the Recreation Commission Policies, written by Sarah Orsay, for the Recreation Department as an ongoing process. Tom suggested that the commission break down the outline into sections and go over one item per month and use the framework of such as something to “lean on”.
- These policies will be used by the Commission as well as for day to day operations. Policies will grow from feedback from parents and coaches. Any suggestions will be documented between meetings and voted on at the next meeting if seen fit to be adopted.
- Tom Rogers suggested reviewing the first two sections at the January Recreation Commission meeting (Recreation Commission and Program Policies – General)
- Chris Hawke suggested the policies be placed on the Borough website once adopted.
- Jonathan B. Kiley asked if the Recreation Commission Policies be emailed to the members of the Recreation Commission to review before the next meeting.

## **DIRECTOR’S REPORT**

### **Parks**

- Tom Rogers said the report for the Piping Rock and Martello field project will be abridged due to the presentation of Commission Statutory Responsibilities and Etiquette Presentation. Tom Rogers did say that the town will be informed of the status of the grant in January. He also said that the engineering for the project needs to be completed with more detail on the project in the spring of 2016.

### **Programs**

- Kevin Delia described the rec soccer tournament held on November 14<sup>th</sup> as a success. It included 28 teams in the day long tournament spread throughout the parks in town.
- Kevin Delia informed the Commission that the winter conditioning for crew is under way. John Lembeck said the coaches, Andrew Hudson, Chris Seslar, and Amanda Duborow, were in place to run the winter conditioning program.

## **COMMITTEE REPORTS (closed session)**

- The meeting went in to closed session at this time to discuss the personnel topics that have been brought to the Recreation Commissions attention.

### **TREASURER'S REPORT**

- Kevin Delia presented the Rumson Recreation Trust Fund to the commission.
- Kevin Delia also stated that the Rumson Community Appeal for 2015 donated \$7,833.59 to Recreation, down \$951.23 from the previous year.
- It was suggested by the Commission that the Recreation Director send out the treasure's report before the meeting so the members have more time to review the financial standing of the Recreation Trust Fund.

### **OLD BUSINESS**

- The Meadow Ridge Bathroom upgrade was taken on by Woodward Construction. Tom Rogers said the town has a quote to demolish and rebuild the structure, however, there are many obstacles to overcome. He also said that the current structure is built to last and has many quality features that makes it beneficial to keep.
- Quotes have also been received for renovating the interior of the current building with the hopes that it is accepted and work is done before the New Year.

### **NEW BUSINESS**

#### Girls Lacrosse Clinic

- Kerry Chandler spoke about providing a preseason lacrosse clinic for girls of grades 3-12 at an indoor facility in Neptune City, Compete Academy. The clinic will be held on select Wednesdays in January, February and March. Megan Douty will be coaching the clinic according to Kerry Chandler and will be paid for her time. A motion was made by Dan Bavuso and seconded by James Dengler that the clinic be approved by the Commission. All voted yes.

#### Filed Hockey

- The Commission discussed the demand for a field hockey program in the fall. More time is needed to determine the incorporation of Fair Haven children as well as field use. This will be discussed at future meetings when the aforementioned information is brought to the commission.

#### Travel Baseball

- The discussion of travel baseball was deferred until January due to the scheduled presentation this evening.

#### Soccer

- Kevin Delia explained the new US Soccer Federations new safety initiative to head injuries. No heading of the soccer ball is to be permitted for age 10 and younger and there is to be a reduction in heading the ball for ages 11-13 during practice sessions. This rule is a recommendation to soccer associations that are not directly affiliated with US Soccer Federation.

#### **UP COMING MEETINGS/EVENTS**

##### Tree Lighting

- Kevin Delia reminded all that the tree lighting is to be held at Victory Park at 5pm on December 6<sup>th</sup>, 2015.

##### Toy Drive

- Tom Rogers told the commission about the Annual Toy Drive sponsored by the Department of Public Works, which is to be held on December 11<sup>th</sup> from 3pm-7pm and December 12<sup>th</sup> from 9am-12pm at the Rumson Public Works Garage.

#### **PRESENTATION**

- At the recommendation of the mayor and the town council, Mr. Michael Steib, Rumson Planning Board Attorney, presented to the Recreation Commission on Commission Statutory Responsibilities and Etiquette. Mr. Steib reviewed the state statues relating to a recreation commission, OPRA (Open Public Records Access) as well as meeting etiquette, sunshine laws and Roberts Rules. A number of questions for asked and answered and the Commission thanked Mr. Steib for an excellent presentation.

#### **MEETING ADJOURNED AT 915pm**

Minutes submitted by: Kevin Delia