

AN ORDINANCE TO AMEND THE CODE  
OF THE BOROUGH OF RUMSON BY  
AMENDING CHAPTER II, ADMINISTRATION

BE IT ORDAINED by the Mayor and Council of the Borough of Rumson, in the County of Monmouth and State of New Jersey, that Chapter II, Administration shall be amended as follows:

SECTION 1. That Chapter II, Administration, Section 11.17 Outside Employment, be and is hereby repealed in its entirety and replaced with the following:

**§ 2-11.17. Outside Employment.**

The following shall apply to outside employment of off-duty Borough of Rumson Police personnel by a contractor or third party for services:

- a. All requests for outside employment of Rumson Police shall be through the Chief of Police, or his or her designee. Payment for these services from the contractor or third party shall be made to the Borough of Rumson prior to the scheduled work.
- b. This Ordinance shall only apply to Borough of Rumson Police personnel.
- c. All rates of compensation for police personnel shall be set by resolution annually, within the first thirty (30) days of the calendar year.
- d. In the event of a change in the rates, the Patrolmen's Benevolent Association Rumson Local #345 (the Association) shall notify the Chief Financial Officer of the Borough no later than November 1<sup>st</sup> of each calendar year of the applicable rates for the following calendar year.
- e. The Borough shall charge the contractor or third party an administrative fee, an amount above the rate set by the Association for the police personnel, in order to cover expenses incurred by the Borough resulting from off-duty employment. This rate shall be included in the annual resolution.
- f. Scheduling of off-duty employment, which is police-related, will be arranged by a member of the Police Department under the assignment of the Chief of Police. Such employment schedule shall be made up by him or her and submitted to the Chief of Police for his authorization. Police personnel will have the option to work these police-related jobs, and all employment of off-duty police officers will be voluntary except for an emergency.
- g. The Chief Financial Officer will provide an Annual Payroll Schedule to the Chief of Police for submission dates of time sheets for all off-duty work. All payments to police personnel shall be made through payroll in accordance with the schedule set by the Chief Financial Officer. The Borough of Rumson will not make payments to officers employed by another agency.
- h. The member of the Police Department in charge of off-duty work shall submit all time sheets for all off-duty employment to the Chief of Police for payroll processing. Once approved, the Chief of Police will submit the time sheets to the Chief Financial Officer for processing. Incomplete time sheets may not be processed for payroll, and may be returned to the Chief of Police for resubmission for the following payroll.
- i. The Chief Financial Officer will keep all time sheets provided by the Chief of Police. If funds have not previously been deposited with the Borough, the Chief Financial Officer will bill the contractor for the services. All payments shall be payable to the Borough of Rumson.
- j. All off-duty police-related work is not to be considered regular police duty.
- k. Whenever off-duty police personnel are assigned to any police-related job, such as traffic control, security, crowd control, etc., he or she shall, for the purpose of his or her pension, be entitled to all benefits that he or she would be normally entitled to while on-duty.

- l. However, nothing herein contained shall prevent a member of the Police Department from engaging in any other type of outside employment or business providing that such activity does not conflict nor interfere with his or her primary employment as a police officer.
- m. A police officer is required to be present at the site for the protection of the public except when on an approved break and when the job mandates. This should be with approval of the Chief of Police or his or her designee.

SECTION 2. This ordinance shall take effect upon the passage and publication according to law.

Introduced: February 9, 2010.

Passed and Approved: March 9, 2010.

I hereby approve of the  
passing of this ordinance.

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John E. Ekdahl  
Mayor

Attest:

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Thomas S. Rogers  
Municipal Clerk/Administrator