

REGULAR MEETING  
BOROUGH COUNCIL  
BOROUGH OF RUMSON  
December 9, 2025

A regular meeting of the Borough Council of the Borough of Rumson was held on December 9, 2025 at 7:30 p.m.

Pledge of Allegiance.

Present: Council President Conklin (presiding), Casazza, Kingsbery, Pomphrey.

Absent: Hemphill, Lospinuso, Smith.

David Marks, Municipal Engineer, was present.

Mitchell Jacobs, Borough Attorney, was present.

Thomas S. Rogers, Borough Administrator/Clerk, was present.

Eric Paone-Hurd, Deputy Municipal Clerk, was present.

Council President Conklin declared a quorum present and announced that the Notice Requirements of the Open Public Meetings Act have been met for this meeting by:

- The posting and mailing of a schedule of all regular and work meetings of the Borough Council for the year 2025 to the Asbury Park Press and the Two River Times.
- The posting of the meeting agenda, on the Borough of Rumson Website ([www.rumsonnj.gov](http://www.rumsonnj.gov)).

On motion by Councilmember Pomphrey, seconded by Councilmember Kingsbery, the minutes of the previous meeting on November 11<sup>th</sup> were approved as written, copies having been forwarded to all Council members.

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**COMMUNICATIONS:**

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**LETTER FROM COASTAL ENVIRONMENTAL CONSULTING, LLC  
NOTIFYING THE BOROUGH OF RUMSON OF AN APPLICATION TO  
THE NJDEP FOR A WATERFRONT DEVELOPMENT (IN-WATER)  
INDIVIDUAL PERMIT WITH SPGP-19 RECREATIONAL  
DOCK/MOORINGS FOR 115 RUMSON ROAD ALSO KNOWN AS BLOCK  
122, LOTS 2, 2.01 & 2.02.**

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The Municipal Clerk/Administrator received a letter from Coastal Environmental Consulting, LLC notifying The Borough of Rumson of an application to the NJDEP for a Waterfront Development (In-Water) Individual Permit with SPGP-19 Recreational Dock/Moorings for 115 Rumson Road also known as Block 122, Lots 2, 2.01 & 2.02.

On motion by Councilmember Pomphrey, seconded by Councilmember Kingsbery, this communication was ordered received. All in favor.

**LETTER FROM NJDOT NOTIFYING THE BOROUGH OF RUMSON OF  
THEIR APPROVED GRANT APPLICATION FOR NAVESINK AVENUE  
RESURFACING & DRAINAGE IMPROVEMENTS TOTALING \$202,867.00  
IN FUNDING.**

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The Municipal Clerk/Administrator received a letter from NJDOT notifying

The Borough of Rumson of their approved Grant Application for Navesink Avenue Resurfacing & Drainage Improvements totaling \$202,867.00.

On motion by Councilmember Casazza, seconded by Councilmember Pomphrey, this communication was ordered received. All in favor.

**LETTER FROM DONALD A. DIMARZIO, NOTIFYING THE BOROUGH OF RUMSON OF AN APPLICATION TO THE NJDEP FOR A FRESHWATER WETLANDS LETTER OF INTERPRETATION FOR 14 BROOKSIDE DRIVE ALSO KNOWN AS BLOCK 83, LOT 10.**

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The Municipal Clerk/Administrator received a letter from Donald A. DiMarzio notifying The Borough of Rumson of an application to the NJDEP for a Freshwater Wetlands Letter of interpretation for 14 Brookside Drive also known as Block 83, Lot 10.

On motion by Councilmember Kingsbery, seconded by Councilmember Pomphrey, this communication was ordered received. All in favor.

**LETTER RECEIVED FROM ROBERT E. HALLIGAN, SECRETARY OF THE RUMSON FIRE COMPANY, STATING THE NAMES OF ALL FIRE COMPANY MEMBERS. THIS LETTER SHOWS THE VOTING ELIGIBILITY OF EACH MEMBER IN REGARD TO THE UPCOMING CHIEF AND ASSISTANT CHIEF'S ELECTION.**

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The Municipal Clerk/Administrator received a letter from Robert E. Halligan, Secretary of The Rumson Fire Company, stating the names of all Fire Company Members and showing the voting eligibility of each member in regard to the upcoming Chief and Assistant Chief's Election.

On motion by Councilmember Casazza, seconded by Councilmember Kingsbery, this communication was ordered received. All in favor.

**LETTER OF RETIREMENT FROM RUMSON CMFO MATTHEW PALMER EFFECTIVE DECEMBER 31, 2025.**

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The Municipal Clerk/Administrator received a Letter of Retirement from Rumson CMFO Matthew Palmer effective December 31, 2025.

On motion by Councilmember Kingsbery, seconded by Councilmember Casazza, this communication was ordered received. All in favor.

**LETTER FROM MONMOUTH COUNTY COMMISSIONER DIRECTOR THOMAS A. ARNONE NOTIFYING THE BOROUGH OF RUMSON OF A NAVIGATION SURVEY BEING CONDUCTED BY AECOM ON BEHALF OF MONMOUTH COUNTY AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION REGARDING THE OCEANIC BRIDGE (S-31) REPLACEMENT PROJECT. SAID NOTICE DETAILS AECOM'S WORK TO DETERMINE THE CHARACTER OF NAVIGATION AROUND THE OCEANIC BRIDGE.**

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The Municipal Clerk/Administrator received a letter from Monmouth County Commissioner Director Thomas A. Arnone notifying The Borough of Rumson of a Navigation Survey being conducted by AECOM on behalf of Monmouth County and The New Jersey Department of Transportation regarding the Oceanic Bridge (S-31) Replacement Project. The notice details AECOM's work to determine the Character of Navigation around the Oceanic Bridge.

On motion by Councilmember Kingsbery, seconded by Councilmember

Casazza, this communication was ordered received. All in favor.

**LETTER RECEIVED FROM ROBERT E. HALLIGAN, SECRETARY OF THE RUMSON FIRE COMPANY, CONTAINING THE RESULTS OF THE CHIEF AND ASSISTANT CHIEF OF THE BOROUGH OF RUMSON FIRE DEPARTMENT ELECTIONS HELD ON THURSDAY, DECEMBER 4, 2025.**

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The Municipal Clerk/Administrator received a letter from Robert E. Halligan, Secretary of The Rumson Fire Company, containing the results of the Chief and Assistant Chief of The Borough of Rumson Fire Department elections held on Thursday, December 4, 2025.

On motion by Councilmember Pomphrey, seconded by Councilmember Casazza, this communication was ordered received. All in favor.

**COMMITTEE REPORTS:**

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Councilmember Pomphrey spoke at this time. Pomphrey stated that the efforts of the RumsonAmerica250 committee continue to be strong and she is excited about the enthusiasm the community continues to show for the celebration. Pomphrey thanked everyone for their support. Pomphrey added that the webpage found on the Borough's website is up and running with the committee events, apparel and committee members.

Council President John J. Conklin III spoke at this time. Conklin commended the Meadow Ridge Park parking lot and playground upgrades stating the work was very well done. Councilmember Kingsbery seconded the comments made by Conklin.

**UNFINISHED BUSINESS:**

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None.

**NEW BUSINESS:**

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**RESOLUTION APPOINTING JOLYNN PERRELA AS PART-TIME DISPATCHER FOR THE RUMSON POLICE DEPARTMENT.**

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2025-1209-168

Councilmember Kingsbery offered the following resolution and moved its adoption:

**RESOLUTION APPOINTING JOLYNN PERRELA AS  
PART-TIME DISPATCHER FOR THE RUMSON POLICE DEPARTMENT**

WHEREAS, the Borough of Rumson, through its Police Department, has the need for Part-Time Dispatchers; and

WHEREAS, Jolynn Perrela has the proper training and experience for the position of Part-Time Dispatchers; and

WHEREAS, the Rumson Police Department Chief has recommended Jolynn Perrela for the position of Part-Time Dispatchers;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Jolynn Perrela be appointed as Part-Time Dispatchers effective November 12, 2025 at an hourly rate of \$17.25 per hour.

Resolution seconded by Councilmember Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative:                   None.  
Absent:                           Lospinus, Smith.

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 1 FOR THE  
BOROUGH'S 2025 SANITARY SEWER REHABILITATION PROGRAM.**

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2025-1209-169

Councilmember Kingsbery offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 1  
FOR THE BOROUGH'S 2025 SANITARY SEWER REHABILITATION PROGRAM**

WHEREAS, National Water Main Cleaning Company, 1806 Newark Turnpike, Kearny, NJ 07032, was awarded a contract with the Borough of Rumson for the Borough's 2025 Sanitary Sewer Rehabilitation Program on August 12, 2024 in the amount of \$462,250.00; and

WHEREAS, the project consists the cleaning, televised inspection, testing and sealing of pipe joints within approximately 21,000 linear feet of sanitary sewer infrastructure within the Navesink Avenue Pump Station Sewer Basin; and

WHEREAS, quantities of certain items in the original contract have been adjusted to reflect as-built quantities and actual field conditions, and;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Rumson hereby approves Change Order Number 1 of the Borough's contract with National Water Main Cleaning Company for the 2025 Sanitary Sewer Rehabilitation Program, which change order will reflect the reduction of certain items resulting in a decrease of \$17,500.00 and the addition of certain extra work in the amount of \$23,230.25 resulting in a net increase to the contract of \$5,730.25 for a revised total contract amount of \$467,980.25. Said Change Order was recommended by the Borough Engineer in a letter dated December 3, 2025, a copy of which is on file in the Municipal Clerk's office; and

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

I, Matthew Palmer, Chief Finance Officer of the Borough of Rumson hereby certify that funds are available from the following accounts: Sanitary Sewer Repairs, Replacements and Upgrades: C-04-192-205 for \$5,730.25.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer.

Resolution seconded by Pomphrey and carried on the following roll call vote:

In the affirmative:           Conklin, Casazza, Kingsbery, Pomphrey.

In the negative:                   None.

Absent:                           Lospinus, Smith.

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 3 & FINAL FOR  
THE BOROUGH'S 2024 PARK IMPROVEMENTS PROJECT.**

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2025-1209-170

Councilmember Casazza offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 3 & FINAL  
FOR THE BOROUGH'S 2024 PARK IMPROVEMENTS PROJECT**

WHEREAS, Precise Construction Inc., 1016 Highway 33, Freehold, New Jersey 07728, was awarded a contract with the Borough of Rumson for the Borough's 2024 Park Improvements on April 8, 2025 in the amount of \$641,300.00; and

WHEREAS, the project consists of the resurfacing of tennis courts and basketball courts along with chain link fence replacement and other repairs as necessary at Victory Park, Piping Rock Memorial Park and Rogers Park; and

WHEREAS, certain field changes and supplemental work was deemed necessary during the project, and;

WHEREAS, quantities of certain items in the original contract have been adjusted to reflect as-built quantities and actual field conditions;

WHEREAS, Change Order Numbers 1 and 2 previously adjusted the total contract resulting in a revised total contract amount of \$650,670.00;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Rumson hereby approves Change Order Number 3 & Final of the Borough's contract with Precise Construction for the 2024 Park Improvements, which change order will reflect the reduction of certain items in the amount of \$29,530.00 and the addition of certain requested supplemental and extra work resulting in an increase in the amount of \$9,000.00 for a net decrease in contract of \$11,160.00 resulting in a total contract amount of \$630,140.00. Said Change Order was recommended by the Borough Engineer in a letter dated December 4, 2025, a copy of which is on file in the Municipal Clerk's office; and

Resolution seconded by Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 1 FOR THE BELLEVUE AVENUE RESURFACING – PHASES I & II.**

2025-1209-171

Councilmember Kingsbery offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 1  
FOR THE BELLEVUE AVENUE RESURFACING – PHASES I & II**

WHEREAS, L&L Paving Company Inc., of 89 Yellowbrook Road, Farmingdale, NJ 07727, was awarded a contract with the Borough of Rumson for the Borough's Bellevue Avenue Resurfacing – Phase 1 & 2 on July 8, 2025 in the amount of \$1,111,100.00; and

WHEREAS, the project consists of full width pavement resurfacing, drainage pipe replacement and miscellaneous other roadway improvements as necessary along Bellevue Avenue from West River Road to the southern terminus; and

WHEREAS, field conditions and proactive construction management resulted in unanticipated project savings which allowed for certain necessary supplemental improvements on adjoining Heathcliff Road and Thornton Way during the project, and;

WHEREAS, quantities of certain items in the original contract have been adjusted to reflect as-built quantities and actual field conditions;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Rumson hereby approves Change Order Number 1 of the Borough's contract with L&L Paving Company Inc., for the Bellevue Avenue Resurfacing – Phase 1 & 2, which change order will reflect the reduction of certain items in the amount of \$151,933.00 and the addition of certain requested supplemental and extra work resulting in an increase in the amount of \$172,866.95, for a net increase in contract of \$20,933.95 resulting in a total revised contract amount of

\$1,132,033.95. Said Change Order was recommended by the Borough Engineer in a letter dated December 4, 2025, a copy of which is on file in the Municipal Clerk's office; and

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

I, Matthew Palmer, Chief Finance Officer of the Borough of Rumson hereby certify that funds are available from the following accounts: Road Curbing Sidewalks & Related Drainage: C-04- -190-201 for \$20,933.95.

Resolution seconded by Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 6 FOR THE SHREWSBURY DRIVE RESILIENCY AND DRAINAGE IMPROVEMENT PROJECT – PHASE 2 & 3.**

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2025-1209-172

Councilmember Kingsbery offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE CHANGE ORDER NUMBER 6 FOR THE SHREWSBURY DRIVE RESILIENCY AND DRAINAGE IMPROVEMENT PROJECT – PHASE 2 & 3**

WHEREAS, Precise Construction Inc., 1016 Highway 33, Freehold, New Jersey 07728, was awarded a contract with the Borough of Rumson for the Borough's Shrewsbury Drive Resiliency and Drainage Improvement Project – Phase 2 & 3 on October 10, 2023 in the amount of \$1,657,105.00; and

WHEREAS, the project consists replacing the bulkhead on Shrewsbury Drive, new drainage infrastructure, drainage check valve, pavement resurfacing and various other roadway related improvements on Shrewsbury Drive, Navesink Avenue, Woodmere Avenue, Monmouth Avenue, Avenue of Two Rivers, and Avenue of Two Rivers South; and

WHEREAS, certain field changes and supplemental work was deemed necessary during the project, and;

WHEREAS, quantities of certain items in the original contract have been adjusted to reflect as-built quantities and actual field conditions;

WHEREAS, Change Order Numbers 1 through 5 previously adjusted the total contract amount by \$301,614.45 resulting in a revised total contract amount of \$1,958,719.45;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Rumson hereby approves Change Order Number 5 of the Borough's contract with Precise Construction for the Shrewsbury Drive Resiliency and Drainage Improvement Project – Phase 2 & 3, which change order will reflect the reduction of certain items in the amount of \$104,790.00 and the addition of certain requested supplemental and extra work resulting in an increase in the amount of \$133,490.00, for a net increase in contract of \$28,700.00 resulting in a total revised contract amount of \$1,987,419.45. Said Change Order was recommended by the Borough Engineer in a letter dated December 4, 2025, a copy of which is on file in the Municipal Clerk's office; and

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

I, Matthew Palmer, Chief Finance Officer of the Borough of Rumson hereby certify that funds are available from the following accounts: Road Curbing Sidewalks & Related Drainage: C-04- -190-201 for \$28,700.00.

Resolution seconded by Casazza and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pumphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION TO AUTHORIZE THE AWARD OF A CONTRACT FOR THE BOROUGH'S 2026 SANITARY SEWER REHABILITATION PROGRAM TO NATIONAL WATER MAIN CLEANING COMPANY.**

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2025-1209-173

Councilmember Casazza offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE THE AWARD OF A CONTRACT FOR THE BOROUGH'S 2026 SANITARY SEWER REHABILITATION PROGRAM TO NATIONAL WATER MAIN CLEANING COMPANY**

WHEREAS, on December 4, 2025, two (2) sealed bids were received for the 2026 Sanitary Sewer Rehabilitation Program, which consists of the cleaning, televised inspection, testing and sealing of pipe joints within approximately 20,000 linear feet of sanitary sewer infrastructure within the western 1/2 of the Oceanic Neighborhood which is contributory to the Marina Pump Station Sewer Basin; and

WHEREAS, the Borough Council has reviewed the bids and considered the recommendations of the Borough Engineer and Borough Attorney; and

WHEREAS, the Borough Council finds the lowest responsible bidder, National Water Main Cleaning Company, of 1806 Newark Turnpike, Kearny, NJ 07032 in the amount of \$463,350.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that it does hereby accept the bid of National Water Main Cleaning Company, 1806 Newark Turnpike, Kearny, New Jersey 07032 in the amount of \$436,350.00 as recommended by the Borough Engineer by memorandum dated December 4, 2025, which is on file in the Municipal Clerk's Office; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to execute the contract documents; and

BE IT FURTHER RESOLVED that the contract be awarded subject to approval by the, the New Jersey of Labor, Office of Wage and Hour Compliance and the review and approval of bid documents by the Borough Attorney.

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

I, Matthew Palmer, Chief Finance Officer of the Borough of Rumson hereby certify that funds are available from the following accounts: Sanitary Sewer Repairs, Replacements and Upgrades: C-04- -193-207 for \$436,350.00.

Resolution seconded by Councilmember Pumphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pumphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**2025 APPROPRIATION TRANSFER RESOLUTION.**

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2025-1209-174

Councilmember Kingsbery offered the following resolution and moved its adoption:

**2025 APPROPRIATION TRANSFER RESOLUTION**

WHEREAS, it has become necessary to expend for certain purposes specified in the budget an amount in excess of the respective amounts appropriated therefore, and there shall be an excess in one or more appropriations; and

BE IT RESOLVED by the Mayor and Council of the Borough of Rumson (by 2/3 vote) that the following transfers between appropriations be and the same are hereby approved:

TO:

Finance Other Expenses	\$ 5,000.00
Fire Hydrants Other Expenses	\$ 7,500.00
Recreation Salaries / Wages	\$ 5,000.00

Total: \$ 17,500.00

FROM:

Finance Salaries / Wages	\$ 5,000.00
Gasoline / Diesel Other Expenses	\$ 7,500.00
Recreation Other Expenses	\$ 5,000.00

Total: \$ 17,500.00

BE IT FURTHER RESOLVED that the Borough Chief Financial Officer be and is hereby authorized and directed on December 9, 2025 to debit and credit said accounts for 2025 accordingly.

Resolution seconded by Councilmember Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION ADOPTING AMENDED PERSONNEL POLICIES AND PROCEDURES MANUAL.**

2025-1209-175

Councilmember Pomphrey offered the following resolution and moved its adoption:

**RESOLUTION ADOPTING AMENDED PERSONNEL POLICIES AND PROCEDURES MANUAL**

WHEREAS, the Borough Council of the Borough of Rumson adopted the Personnel Policies and Procedures Manual on April 27, 2006 in accordance with employment laws and regulations; and

WHEREAS, the Borough Council of the Borough of Rumson adopted Amendments to the Personnel Policies and Procedures Manual on August 3, 2006, April 8, 2008, March 24, 2009, December 8, 2009, June 22, 2010, May 10, 2011, May 8, 2012, April 22, 2014, September 19, 2016, October 1, 2018, November 1, 2021, October 10, 2023, September 9, 2025; and

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (MEL JIF) requires all JIF members to review and update their Personnel Policies and Procedures Manual every two years; and

WHEREAS, the Safety Committee of the Borough of Rumson has reviewed the Manual, taking into account the recommendation of the MEL JIF, and it has been deemed necessary to make some further changes to the Personnel Policies and Procedures Manual at this time; and

WHEREAS, the changes made are on file with the Municipal Clerk/Administrator;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council that the Personnel Policies and Procedures Manual is hereby adopted as amended, effective November 1, 2025; and

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; and

BE IT FURTHER RESOLVED that this manual and this handbook are intended to provide guidelines covering public service by Borough employees and volunteers and are not contracts. The provisions may be amended and supplemented from time to time without notice and at the sole discretion of the Borough Council; and

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough shall operate under the legal doctrine known as "employment at will;" and

BE IT FURTHER RESOLVED that the Municipal Clerk/Administrator and all managerial/ supervisory personnel are responsible for these employment practices. The Deputy Municipal Clerk and the Borough Attorney shall assist the Municipal Clerk/Administrator in the implementation of the policies and procedures in this manual and this handbook.

Resolution seconded by Councilmember Casazza and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pumphrey.

In the negative: None.

Absent: Lospinuso, Smith.

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**RESOLUTION AMENDING THE CURRENT DEPARTMENT OF PUBLIC WORKS CONTRACT WITH IFPTE LOCAL #196.**

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2025-1209-176

Councilmember Kingsbery offered the following resolution and moved its adoption:

RESOLUTION

WHEREAS, the Borough of Rumson Borough Administrator and the Rumson Public Works Laborers IFPTE Local 196 reached an agreement for a contract for the years 2023 through 2026; and

WHEREAS, the Borough of Rumson Borough Administrator and the Rumson Public Works Laborers IFPTE Local 196 have reached an agreement for a contract extension, with amendments; and

WHEREAS, the contract amendments include agreed upon revisions to general contract language including holidays and health benefits, as well as extending the contract terms from January 1, 2026 through December 31, 2029; and

WHEREAS, the Borough of Rumson Borough Council's Public Works Committee and the Rumson Department of Public Works Labor Union IFPTE Local 196 have reached an

agreement to amend the current contract to reflect mutually agreed upon changes to the Borough's Health Benefits Program beginning on January 1<sup>st</sup>, 2026; and

WHEREAS, the Administrator has recommended the ratification of the same contract and;

WHEREAS, The Borough of Rumson will withdraw approved Resolution 2025-1028-163 from the record to authorize this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that the Mayor and Municipal Clerk/Administrator be authorized to execute the contract addendum documents between the Borough of Rumson and Public Works Laborers IFPTE Local 196.

Resolution seconded by Councilmember Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION APPOINTING DOOR MONITORS FOR 2026 RECREATION USAGE OF RUMSON SCHOOL DISTRICT FACILITIES.**

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2025-1209-177

Councilmember Pomphrey offered the following resolution and moved its adoption:

**RESOLUTION APPOINTING DOOR MONITORS FOR 2026 RECREATION USAGE OF RUMSON SCHOOL DISTRICT FACILITIES.**

WHEREAS, the Recreation Commission is need of Door Monitors for the Basketball programs at Forrestdale School and Deane-Porter School scheduled for the 2025 season held January 3, 2026 extending through March 9, 2026; and

WHEREAS, Tricia Zifchak, Colleen O'Connor, Mary Karlo, Dan Manupelli, Robert Rosenberg, Ken Campion, Patricia Sakariassen, Giana Carofine and Dara Burke have applied and qualified for the Door Monitor positions; and

WHEREAS, Recreation Director Charlie Hoffmann has recommended that the Borough hire the Door Monitors on a part-time, as needed basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Tricia Zifchak, Colleen O'Connor, Mary Karlo, Dan Manupelli, Robert Rosenberg, Ken Campion, Patricia Sakariassen, Giana Carofine and Dara Burke be hired effective January 1, 2026 at an hourly rate of \$15.92 per hours worked; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and Payroll Clerk.

Resolution seconded by Councilmember Casazza and carried upon the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION APPOINTING MICHAEL CAFARO AS A FULL-TIME LABORER FOR THE DEPARTMENT OF PUBLIC WORKS.**

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2025-1209-178

Councilmember Kingsbery offered the following resolution and moved its adoption:

**RESOLUTION APPOINTING MICHAEL CAFARO AS A FULL-TIME LABORER FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Borough of Rumson through its Department of Public Works has the need for a full-time Laborer; and

WHEREAS, Michael Cafaro applied and successfully interviewed for the full-time Public Works Laborer positions; and

WHEREAS, it has been recommended to hire Mr. Cafaro to the position of Public Works Laborer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rumson that Michael Cafaro be hired to the position of Public Works Laborer, each effective December 1, 2025; and

BE IT FURTHER RESOLVED that Mr. Cafaro be paid an annual salary of \$41,000 effective December 1, 2025; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chief Financial Officer and the Payroll Clerk.

Resolution seconded by Councilmember Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION APPOINTING A NEW CHIEF MUNICIPAL FINANCIAL OFFICER AND QUALIFIED PURCHASING AGENT.**

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2025-1209-179

Councilmember Kingsbery offered the following resolution and moved its adoption:

**RESOLUTION APPOINTING A NEW CHIEF MUNICIPAL FINANCIAL OFFICER AND QUALIFIED PURCHASING AGENT**

WHEREAS, Matthew Palmer, Chief Municipal Financial Officer for the Borough of Rumson and acting Qualified Purchasing Agent, is retiring January 1, 2026;

WHEREAS, Matthew Palmer's last day as, Chief Municipal Financial Officer and acting Qualified Purchasing Agent for the Borough of Rumson, is December 31, 2025;

WHEREAS, the Borough of Rumson has a need for a Chief Municipal Financial Officer and Qualified Purchasing Agent; and

WHEREAS, The Borough of Rumson's Administrator/Municipal Clerk and the Borough's Finance Committee conducted interviews for a replacement Chief Municipal Finance Officer and Qualified Purchasing Agent;

WHEREAS, Amy Spera interviewed for the position and holds all the required qualifications necessary to fill the vacant roles;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Rumson hereby appoint Amy Spera effective February 1, 2026 to fill the unexpired four-year term as Chief Financial Officer of the Borough of Rumson pursuant to N.J.S.A. 40A:9-140.13, such term to expire on December 31, 2026; and

BE IT FURTHER RESOLVED that Amy Spera's compensation package shall be included in the January 2026 Council Meeting's Annual Salary Resolution;

Resolution seconded by Councilmember Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

**RESOLUTION APPOINTING CHARLIE HOFFMANN AS RECREATION COORDINATOR AND ADMINISTRATIVE ASSISTANT.**

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2025-1209-180

Councilmember Kingsbery offered the following resolution and moved its adoption:

**RESOLUTION APPOINTING CHARLIE HOFFMANN AS RECREATION COORDINATOR AND ADMINISTRATIVE ASSISTANT**

WHEREAS, Recreation Director Charles Hoffman has resigned from his duties as Recreation Director effective November 4, 2025; and

WHEREAS, the Borough was in need of a Recreation Director and on October 16, 2025 the Borough successfully hired Shane Fallon, after he completed several interviews and was chosen for the position; and

WHEREAS, due to unforeseen circumstances, the planned transition in the Recreation Department was unable to occur as originally scheduled; and

WHEREAS, moving forward and in order to facilitate the Recreation Department transition, as well as to complete other administrative tasks for the Borough, the Borough Administrator is recommending that Mr. Hoffman be retained on staff from November 5, 2025 through February 28, 2026; and

WHEREAS, Mr. Hoffman has agreed to continue to work with the Borough, the Borough's Recreation Department and administrative staff through February 28, 2026; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Charles Hoffman be appointed full time to work thirty (30) hours as a Recreation Coordinator and Administrative Assistant effective November 5, 2025 at an annual salary of \$74,900; and

BE IT FURTHER RESOLVED that this appointment and salary runs from November 5, 2025 through February 28, 2026;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer and Payroll Clerk.

Resolution seconded by Councilmember Pomphrey and carried upon the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative:                   None.  
Absent:                           Lospinusso, Smith.

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**CONSENT AGENDA:**

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None.

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**ANNOUNCEMENTS BY THE MAYOR FROM THE COUNCIL PRESIDENT:**

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Borough Hall will be closed Thursday, December 25th in observance of the Christmas holiday. There will be NO garbage pickup on Thursday, December 25th.

Borough Hall will also be closed on Thursday, January 1st in observance of the New Year's holiday and there will be NO garbage pickup on that day as well.

We would like to remind all residents that there will be no brush collection or bulk garbage pickup during the month of December because of leaf collection.

Please remember that the Borough prohibits all vehicles from parking overnight (3:00 a.m. to 5:00 a.m.) on Borough streets December 1st and through March 31st. This is to allow for proper salting and snow removal from our streets.

The Rumson Department of Public Works will be holding their Annual Toy Drive again this year. A new, unwrapped gift or a gift card for a boy or girl can be dropped off at the Public Works Garage Friday, December 12th and Saturday, December 13th. We ask that you help to make this year's Toy Drive a success.

Hanukkah, which begins on Sunday, December 14th at sundown, continues through Monday, December 22nd. We would like to wish all of our Jewish residents and friends a Happy Hanukkah.

The next meeting of the Borough Council will be on Tuesday, January 6<sup>th</sup>, 2026 at 7:30 p.m. This will feature the annual reorganization meeting. The meeting agenda will be posted to the Borough of Rumson website at [www.rumsonnj.gov](http://www.rumsonnj.gov) at least 48 hours prior to the start of the meeting.

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**FINANCIAL OFFICER'S REPORT:**

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The Financial Officer's Report disclosed the following as of November 30, 2025:

**BOROUGH OF RUMSON**  
**CHIEF FINANCIAL OFFICER REPORT TO THE MAYOR AND COUNCIL**  
**Analysis of Cash for the Month Ending:                   November 30, 2025**

FUNDS	Beginning Balance	Cash Receipts	Disbursements	Ending Balance
1. CURRENT FUND				
Current Fund Checking	20,078,444.04	12,959,718.69	(12,189,981.78)	20,848,180.95
Change Funds	400.00	0.00	0.00	400.00
Investments Rumson BAN	4,800,000.00	0.00	(300,000.00)	4,500,000.00
<i>Total Current Fund</i>	<i>24,878,844.04</i>	<i>12,959,718.69</i>	<i>(12,489,981.78)</i>	<i>25,348,580.95</i>
2. CAPITAL FUND				-
Capital Fund Checking	9,679,272.40	0.00	(219,869.25)	9,459,403.15
<i>Total Capital Fund</i>	<i>9,679,272.40</i>	<i>0.00</i>	<i>(219,869.25)</i>	<i>9,459,403.15</i>

3. PAYROLL & PAYROLL AGENCY					
Payroll	0.01	329,477.58	(329,477.58)	0.01	
Payroll Agency	0.01	193,904.84	(193,904.84)	0.01	
<i>Total Payroll &amp; Payroll Agency</i>	<i>0.02</i>	<i>523,382.42</i>	<i>(523,382.42)</i>	<i>0.02</i>	
4. TRUST FUNDS					
Trust Fund Checking	629,540.85	26,684.00	(19,777.53)	636,447.32	
Unemployment Trust	35,926.91	19,009.04	(11,053.00)	43,882.95	
Recreation Trust	383,651.70	33,606.88	(10,628.07)	406,630.51	
C.O.A.H. Trust	3,750,533.40	127,611.81	(7,845.40)	3,870,299.81	
Law Enforcement Trust Fund	505.52	1.25	0.00	506.77	
LEAD (formerly DARE)	17,364.24	1,045.09	0.00	18,409.33	
Cafeteria Plan	1,783.01	0.00	(1,119.69)	663.32	
Animal Control Trust Fund	24,249.56	0.00	(482.40)	23,767.16	
<i>Total Trust Funds</i>	<i>4,843,555.19</i>	<i>207,958.07</i>	<i>(50,906.09)</i>	<i>5,000,607.17</i>	
<b>TOTAL ALL FUNDS</b>	<b>39,401,671.65</b>	<b>13,691,059.18</b>	<b>(13,284,139.54)</b>	<b>39,808,591.29</b>	

Respectfully submitted by:

***Matthew J. Palmer***

Matthew J. Palmer, Chief Financial Officer

On motion by Councilmember Pomphrey, seconded by Councilmember Pomphrey, the Financial Officer's Report was ordered received and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith

## CONSIDERATION OF BILLS AND CLAIMS (RESOLUTION):

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Councilmember Kingsbery offered the following Resolution and moved its adoption:

Vendor Name	Amount
ACTION DATA SERVICES,INC	2,018.69
AMAZON.COM SERVICES LLC	145.28
AMAZON.COM SERVICES LLC	123.86
AMAZON.COM SERVICES LLC	1,617.00
ANCHOR RUBBER STAMP	71.35
ANCHOR RUBBER STAMP	12.00
APPALACHIA HYDROGEOLOGIC &	3,297.50
BARTLETT TREE EXPERTS	225.00
BUTCH'S AUTO. CAR WASH, INC.	150.00
CGP&H,LLC	750.00
CLEARY,GIACOBBE,ALFIERI&JACOBS	3,015.00
CLEARY,GIACOBBE,ALFIERI&JACOBS	472.50
CROSS OVER NETWORKS	1,428.01
CUMMINS SALES AND SERVICE	12,442.97
ANDREW DAVANZO	300.00
DELTA DENTAL OF NEW JERSEY INC	3,638.27
DILWORTH PAXSON LLP	564.51

DYNAMIC TESTING SERVICE	240.00
FAIR HAVEN HARDWARE INC	62.03
F & C AUTOMOTIVE SUPPLY INC	72.06
GATEWAY NATIONAL MARINA	1,921.15
GOVERNMENT EDUCATION SOLUTIONS	50.00
HYDRAIR POWER CRIMP LLC	511.94
HYDRAIR POWER CRIMP LLC	439.10
JCP&L	9,788.06
JERSEY SHORE REGIONAL HEALTH	280.00
KEPWEL NATURAL SPRING WATER	297.00
LAWES OUTDOOR POWER EQUIPMENT	87.20
LORCO PETROLEUM SERVICES	150.00
MICHAEL TRINGALI	900.00
MONUMENT CONSERVATION PARTNERS	1,725.00
UNITED SITE SERVICES	342.80
NATIONAL CENTER FOR SAFETY	61.50
NEPTUNE DOOR COMPANY	285.00
NJ DEPT HEALTH/SR SERVICES	5.40
NRTCTA	40.00
PREMIER GRAPHICS,INC	120.00
PREMIER GRAPHICS,INC	60.00
QUALITY ELECTRICAL CONST CO.	22,873.00
RICOH USA, INC.	529.03
SERVICE TIRE TRUCK CENTER,INC	1,104.00
SHORE AUTO SUPPLY,INC	1,025.65
SIP'S PAINT & HARDWARE	78.99
STAPLES,INC	315.93
STAPLES,INC	1,167.07
STAPLES,INC	293.48
RONALD JOHN STARK	337.50
MICHAEL B STEIB, PA	432.00
MICHAEL B STEIB, PA	3,984.00
STRONG ROOTS TURF MANAGEMENT	2,750.00
SUBURBAN DISPOSAL INC.,	29,911.45
SUBURBAN DISPOSAL INC.,	49,500.00
SURENIAN EDWARDS BUZAK & NOLAN	3,247.90
TARGETED TECHNOLOGIES LLC	5,375.14
T & M ASSOCIATES	1,327.73
T & M ASSOCIATES	186.40
TRAVIS ANDREW MOORE	275.00
TREASURER - STATE OF NJ	550.00
VERIZON	79.36
VERIZON	539.84
VERIZON WIRELESS	675.27
VERIZON BUSINESS FIOS	144.99
GEORGE WALL LINCOLN	403.99
PREMIER PICNICS & PARTIES	750.00
ACTION DATA SERVICES,INC	446.29
ADDISON GRONAU	30.00
ERICK AGUIAR	500.00
ALLIED OIL, LLC	6,009.13
ALLIED OIL, LLC	8,246.54
ALL AMERICAN FORD OF PARAMUS	74,107.08
AMAZON.COM SERVICES LLC	486.28
AMAZON.COM SERVICES LLC	28.50
AMAZON.COM SERVICES LLC	23.99
JAMES P. AMMATURO	400.00

ANCHOR RUBBER STAMP	25.90
WALTER ANDERSON	400.00
GANNETT NEW YORK/NEW JERSEY	54.36
AT NORTHERN NEW JERSEY,LLC	2,879.60
AT NORTHERN NEW JERSEY,LLC	76,472.00
BARTLETT TREE EXPERTS	230.00
BAYSHORE FIRE & SAFETY LLC	56.00
BEACHSIDE PRODUCTIONS	2,545.00
BOROUGH OF SEA BRIGHT	78,579.97
BOXWOOD GARDENS	490.00
BRYCE MARTIGNONI	275.00
KYLE BUCKLAND	360.00
CERTIFIED SPEEDOMETER SERVICE	264.00
CLEARY,GIACOBBE,ALFIERI&JACOBS	1,533.98
CLEARY,GIACOBBE,ALFIERI&JACOBS	280.00
COMCAST	2,309.96
FRED CORCIONE	360.00
RAYMOND CORBETT	350.00
LOUIS M CUPO	250.00
EDWIN TORRES	250.00
NICK A FABIANO JR	480.00
FAIR HAVEN HARDWARE INC	53.97
SHANE FALLON	83.34
FRONTIER TREE COMPANY, INC	3,600.00
FRONTIER TREE COMPANY, INC	1,600.00
KYLIE GALLAGHER	100.00
MARTIN HAWLEY, JR	400.00
STEPHANIE A HIGGINS	240.00
HUGHES ENVIRONMENTAL SERVICES	13,500.00
BRETT HUNGER	360.00
HYDRAIR POWER CRIMP LLC	200.90
IDEORIA IDENTITY & SECURITY USA	4,582.00
JASPAH HARDWARE	522.63
JERSEY SHORE REGIONAL HEALTH	22,574.28
JVS TRAINING LLC	4,320.00
KEPWEL NATURAL SPRING WATER	29.00
DARYL J KOCHEL	480.00
KYLE McMANUS ASSOCIATES LLC	487.50
CHRISTIAN P LARSEN	275.00
MICHELE A MACPHERSON	315.00
DAVID MARKS	1,230.00
MAZZA RECYCLING SERVICES, LTD	269.03
MAZZA MULCH,INC	19,650.00
KEVIN MCCARTHY	360.00
MCLOONE MANAGEMENT	4,000.00
SCOTT MELSKI	400.00
UNITED SITE SERVICES	739.00
NATIONAL WATER MAIN CLEANING	100,528.79
NEW JERSEY AMERICAN WATER	13,926.99
NEW JERSEY AMERICAN WATER	3,698.01
NJ NATURAL GAS CO.	2,622.94
STATE OF NJ PENSIONS/ACTIVE	118,908.00
STATE OF NJ PENSIONS/RETIREE	85,929.01
SABINE O'CONNOR	240.00
ONE CALL CONCEPTS	221.50
MATTHEW J PALMER	480.00
ERIC PAONE-HURD	880.00

ERIC PAONE-HURD	739.71
POSTMASTER	609.84
PRECISE CONSTRUCTION COMPANY	130,820.20
PRECISE CONSTRUCTION COMPANY	136,509.10
PRIVETERA'S	203.91
RAYMOND A RAYA	233.33
THOMAS S ROGERS	142.64
THOMAS S ROGERS	1,230.00
SEABOARD WELDING SUPPLY, INC	75.55
SHORE AUTO SUPPLY, INC	696.97
SMARTSIGN	945.25
STEWARTS PLUMBING & HEATING	700.00
JOSEPH STROHMEIER	60.00
TARGETED TECHNOLOGIES LLC	2,775.00
LOGAN TARRAZI	350.00
T & M ASSOCIATES	2,600.00
T & M ASSOCIATES	186.41
USA BLUEBOOK	447.37
ANTHONY J. VECCHIO	1,082.50
VERIZON WIRELESS	97.51
WAGEWORKS	100.00
GEORGE WALL LINCOLN	107.76
WEATHERWORKS LLC	2,125.00
SARAH WHITFIELD	1,000.00
THERESE WOLLMAN	240.00
ROBERT BOYER	1,400.00
GARRETT GOLDEN ELECTRIC	2,375.00
LANCHA CONSTRUCTION CORP	55,300.00
L&L PAVING COMPANY, INC	395,636.73
NEXVORTEX LLC	442.52
	<b>1,581,330.67</b>

Resolution seconded by Councilmember Pomphrey and carried on the following roll call vote:

In the affirmative: Conklin, Casazza, Kingsbery, Pomphrey.

In the negative: None.

Absent: Lospinuso, Smith.

#### **COMMENTS FROM COUNCIL:**

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None.

#### **COMMENTS FROM THE PUBLIC:**

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None.

#### **ADJOURNMENT:**

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Councilmember Pomphrey made a motion to adjourn the meeting which was seconded by Councilmember Kingsbery. The meeting adjourned at 7:45 p.m. All in favor.

Respectfully submitted,

Thomas S. Rogers  
Municipal Administrator/Clerk