Borough of Rumson

BOROUGH HALL
80 East River Road
Rumson, New Jersey 07760-1689

office 732.842.3300
fax 732.219.0714

To: All Non-CDL Drivers

From: Thomas S. Rogers, Municipal Clerk / Borough Administrator

Date: August 25, 2020

Re: **Drug & Alcohol Testing Policies**

An updated policy manual titled "Drug and Alcohol Testing Policies New Jersey Non-DOT" was adopted by the Rumson Borough Council on August 11, 2020 and became effective September 1, 2020.

You may access the document via the Borough website by using the following instructions:

Visit www.rumsonnj.gov
Scroll to the bottom of the HOME page to
EMPLOYEE PAGE (located under the address block)
Click on the EMPLOYEE PAGE and click on Employee Handbook

Along with this memo, you'll find a Notice of Disclaimer and Certification of Receipt. Please sign and date this form acknowledging notification.

After signing, there are 3 ways to return your Notice/Certification:

- Scan and email to Therese Wollman at twollman@rumsonnj.gov.
- Place in the night drop in the outside vestibule of Borough Hall.
- Return the form to your Department Head, who will gather and send to Therese Wollman.

Please let us know if you should have any questions.

Thank you.